



<b>Subject:</b>	<b>Update on Contracts</b>
<b>Date:</b>	15th April, 2022
<b>Reporting Officer:</b>	Ronan Cregan, Deputy Chief Executive and Director of Finance and Resources
<b>Contact Officer:</b>	Noleen Bohill, Head of Commercial and Procurement Services

<b>Restricted Reports</b>	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Sometime in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

<b>Call-in</b>	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<b>1.0</b>	<b>Purpose of Report or Summary of main Issues</b>
1.1	<p>The purpose of this report is to:</p> <ul style="list-style-type: none"><li>• seek Committee approval for tenders and Single Tender Actions (STA) over £30,000; and</li><li>• ask the Committee to note retrospective Single Tender Actions (STAs)</li></ul>
<b>2.0</b>	<b>Recommendations</b>
2.1	<p>The Committee is asked to:</p> <ul style="list-style-type: none"><li>• approve the public advertisement of tenders as per Standing Order 37a detailed in Appendix 1 (<b>Table 1</b>)</li><li>• approve the award of STAs in line with Standing Order 55 exceptions as detailed in Appendix 1 (<b>Table 2</b>)</li><li>• note the award of retrospective STAs in line with Standing Order 55 exceptions as detailed in Appendix 1 (<b>Table 3</b>)</li></ul>

<b>3.0</b>	<b>Main Report</b>
	<u>Competitive Tenders</u>
3.1	Section 2.5 of the Scheme of Delegation states Chief Officers have delegated authority to authorise a contract for the procurement of goods, services or works over the statutory limit of £30,000 following a tender exercise where the council has approved the invitation to tender
3.2	Standing Order 60(a) states any contract that exceeds the statutory amount (currently £30,000) shall be made under the Corporate Seal. Under Standing Order 51(b) the Corporate Seal can only be affixed when there is a resolution of the Council.
3.3	Standing Order 54 states that every contract shall comply with the relevant requirements of national and European legislation.
	<u>Single Tender Actions (STAs)</u>
3.4	<p>The following STAs are being submitted for approval:</p> <ul style="list-style-type: none"> <li>Contract for £50,000 (funded), for up to 6 months, awarded to Hays Recruitment for for 1 x Environmental Health Officer required for 24hr shift rota cover for essential service delivery within the Port Health Service. There is a legal requirement for the Council to fulfil responsibilities under EU and UK food import control legislation in respect of NI Protocol. Staffing costs for this function are currently fully funded by Food Standards Agency. External recruitment has been unsuccessful and the existing agency contractor, Matrix SCM, is unable to fulfil the requirement.</li> </ul>
3.5	<p>The following retrospective STAs were awarded:</p> <ul style="list-style-type: none"> <li>Contract for £57,000 (funded), for up to 3 months, awarded to Score Draw Music Ltd for support for trade mission to SXSW for local creative businesses, support for music businesses and place positioning as outlined in the UNESCO City of Music designation. Project was issued as a quotation but with allocation of additional funding from ACNI and Tourism Culture and Arts means spend now exceeds £30k.</li> <li>Contract for £110,000, for up to 7 months, awarded to Community Foundation NI, for the requirement of a supplier to develop and deliver a Queens Jubilee fund to support constituted charitable organisations within the BCC local government boundary. There is currently no capacity within the organisation to deliver an additional funding</li> </ul>

	<p>programme. CMT have agreed to engage with a suitable qualified organisation to deliver this fund on BCCs behalf. Due to the tight turnaround for this programme, CFNI have been identified as the only suitable company who can deliver this work within the short timeframe available.</p> <ul style="list-style-type: none"> <li>Contract for £60,000 (funded), for up to 2 months, awarded to Belfast International Arts Festival to deliver a largescale outdoor event at Titanic Slipways called Cristal Palace - 2 Royal Ave. Belfast International Arts Festival are named in the SLA with Tourism NI and the commission will be fully covered by funding.</li> </ul>
	<b>Financial and Resource Implications</b>
3.6	The financial resources for these contracts are within approved corporate or Departmental budgets
	<b>Equality or Good Relations Implications / Rural Needs Assessment</b>
3.7	None
<b>4.0</b>	<b>Document Attached</b>
	<p>Appendix 1</p> <p>Table 1 - Competitive Tenders</p> <p>Table 2 - Single Tender Actions</p> <p>Table 3 - Retrospective Single Tender Actions</p>